



MEETING: RHPP Directors and Regional Center Directors
 DATE: December 17, 2025
 TIME: 12:00 – 12:24pm
 PLACE: AHEC Zoom Meeting
 HOST: Leila Barraza
 RHPP Director Attendees: Shelley Vaughn, Bettie Coplan, Bryna Koch, Gina Buban, Diane Nunez, Jonathan Cartsonis
 Center Director Attendees: Marica Martinic, Jennifer Smith, Jeff Axtell, Shannan Gonzalez, Gloria Vasquez, Yolanda Perez
 Other Attendees: Jennifer Zúñiga, Sonia Cota-Robles, Rachel Ramos, Marni Valenzuela, Nicole Paredes, Edgardo Figuero, Colleen Reed, Matt Stelling, Hildi Williams, Beth Zerr, Brooke Rector, Abby Sanchez, Pam Barnes, Joe Harrison

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Meeting 12:00pm	Welcome	Leila Barraza
Discussion	<p>Community-based Preceptor Survey: Bettie Coplan presented on behalf of Bryna Koch. The Center for Rural Health is coordinating a survey to be sent to RHPP and Center preceptors to gather information regarding better recruitment and sustainability. This type of survey data is already being used in other states. We will modify it for Arizona. Bryna and the survey team are looking for feedback for the best way to distribute this survey. Bryna spoke to a group that includes medical students. Gloria and Christy are working on this also. One thought is to have RHPP programs send the survey to their preceptors. Regional centers could also send the survey. Bryna previously indicated she could send this survey directly to the preceptor list, that would require programs/centers providing their preceptor contact list.</p> <p>(Note: This information is NOT in Salesforce.)</p> <p>There is a crossover of preceptors between the AHECs and RHPPs. COM-P and COM-T share some preceptors. These preceptors will appear on multiple lists and this duplication will be accommodated in the analysis. Everyone is on board with sending this survey or having it sent for them. The goal is to send the survey in January.</p> <p>Tuba City Housing Update: Tuba City will manage the housing previously leased by the AzAHEC Program Office. The house has been leased for ten years and has been increasingly underutilized with an 18% occupancy rate for the last year. Costs to maintain it have increased tremendously. We continue to have less usage and more cost.</p> <p>Tuba City already has housing available, so the house will be incorporated into their current housing options. They will do all the coordination for it. This means that it will not just be RHPP students but will be open to any health professions students (med students, residents, non-ABOR, etc.). But it WILL remain an option for RHPPs.</p> <p>The Program Office will reach out to each center and RHPP program about the process for reserving the Tuba City house in the short term (before February 28). After February, RHPPs and Centers will work directly with Tuba City. We will provide contact information for that.</p>	<p>Bettie Coplan</p> <p>Jennifer Zuniga</p> <p>Leila Barraza</p> <p>Jennifer Zuniga</p> <p>Jennifer Zuniga</p>



	<p>For rotations already entered into the website for January and February, we should be able to accommodate these but will send individual messages to each RHPP to confirm.</p>	Jennifer Zuniga
	<p>Mid-Year Assessment Status: Salesforce will be closed on Thursday, January 8 and Friday, January 9. During those two days, Centers/RHPPs won't be able to get into Salesforce at all. We do this so that we can extract reports that match the HRSA report, and we run an assessment for each RHPP and Center to track progress. We will also include an analysis of the Letters of Commitment. Centers/RHPPs should all receive assessments in early February. Before the Salesforce closure, there will be an Open Entry Window from January 5 through January 7. This will allow you to add any missed entries between 7/1/25 and the end of December. Please review your dashboards to make sure everything is reported. If not, you can use the Open Entry Window to include them.</p>	Marni Valenzuela
	<p>This year, we are going to give RHPP programs and Centers the opportunity to discuss the findings on their Midyear Assessments. Please keep an eye out for this invitation.</p>	Jennifer Zuniga
	<p>Calendar Invitations for 2026: You should all have received calendar invitations from Matt Stelling for the monthly meetings in 2026. If you did not receive one, please let him know so that he can add you to the meeting invitations.</p>	Leila Barraza
	<p>AHEC Scholars Program Reminders: The deadline for the Spring Immersion draft agenda is this Friday, 12/19/25. As outlined in the ASP Manual, a draft agenda for the Community Immersion is due six weeks prior to the immersion. Please submit the Spring Immersion draft agenda to nparedes@arizona.edu. At minimum, include the immersion dates and the address/location (hotel address or confirmed meeting location). The draft agenda is needed to initiate student travel authorization, and some colleges have a lengthy approval process. Information will be shared with the RHPPs and posted in D2L-Brightspace under the announcements section.</p>	Nicole Paredes
	<p>For ELT verification in Salesforce, if anyone reached out to graduates and haven't heard back from them, you can report that as "Data not available."</p>	Jennifer Zuniga
	<p>ELT/employment information does not need to be entered into Salesforce yet. We'll send instructions when we're ready for that step. Please hold onto that information until then.</p>	Marni Valenzuela
	<p>Next Meeting Happy Holidays! The next Center/RHPP director meeting will be on 1/21/26 via Zoom.</p>	Leila Barraza
Ended 12:24pm		