



MEETING: AHEC Commission Meeting
 DATE: August 24, 2023
 TIME: 12:02 - 12:48 pm
 PLACE: AHEC Zoom Meeting
 HOST: Leila Barraza
 COMMISSIONERS: Mike Oxtoby, Kenny Evans, Daniel Preston, Michael Allison, Randall Flores, Jessica Madrid, Suganya Karuppana
 AHEC CENTER DIRECTORS: Marica Martinic, Jeff Axtell, Ana Roscetti, Jennifer Smith, Felipe Perez,
 OTHERS: Jennifer Zuniga, Amanda Perkins, Marc Verhougstraete, Tashina Machain, Shelley Vaughn

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Called to order 12:02	Welcome	Leila Barraza
Nomination and Welcome	Nomination of Michael Allison for a 2 nd term as commissioner; motioned for approval by Daniel Preston, seconded by Mike Oxtoby. Approved by all commissioners.	Leila Barraza
Meeting Minutes	Review and approval of May 25, 2023, meeting minutes; motioned for approval by Michael Alison, seconded by Randall Flores. Approved by all commissioners.	Leila Barraza
Financial Report	A summary was provided of the Year-to-Date Financial Report for quarter ending June 30, 2023.	Amanda Perkins
Director's Updates	<p>Welcome to New Regional Center Director, Jennifer "JJ" Smith, from CERE-AHEC (Center for Excellence in Rural Education).</p> <p>Arizona AHEC Submittal of Quarterly Narrative (June 2023) to HRSA. The larger narrative state report will be issued in November and provided to Commissioners.</p> <p>Arizona AHEC Submittal of 2022-23 Performance (Data) Report (July 2023) to HRSA. Highlights were provided in the board packet. Discussion of CBET hours in relation to national reporting totals, enabled by the state lottery funding that supplements HRSA funding.</p> <p>Arizona AHEC Receipt of Notice of HRSA Funding 2023-24 (August 2024). The award amount varies each award year.</p> <p>RHPP RFPs distributed and are in the process of being reviewed and awarded.</p> <p>Regional Center Scope of Work (SOW) provided to Center directors and are being prepared.</p> <p>Update on Graduate Medical Education one-time funding- The state legislature passed a funding appropriation to fund primary care graduate medical education (residency programs) in health centers in community health centers, rural health clinics, and tribal facilities. We have recently hired Ed Paul and Charlie Alfero to be co-Directors of the GME program. One-time \$5 million appropriation will be used to support health centers that are interested in launching residency programs. Discussion of eligible entities will continue as plans and details are being worked out, so additional information</p>	<p>Leila Barraza</p> <p>Jennifer Zuniga</p> <p>Amanda Perkins</p> <p>Leila Barraza</p>



	<p>will be available at future meetings. Funding method and process is still to be determined, ensuring compliance with Arizona state procurement policies.</p>	
Additional Updates	<p>AIH-AHEC: Jeff Axtell provided an update, including introducing a new staff member. Gila River Healthcare and San Carlos Apache Healthcare successful pathways summer programs, including one that continues on Saturdays through the year. AIH-AHEC 3-year strategic plan will be released soon with information from tribal and state agencies. New AHEC Scholar mentor onboarded and developing immersion plan. Secured a financial intermediary to assist in providing financial support to trainees.</p> <p>CAAHEC- Ana Roscetti provided an update on CAAHEC work on the AHEC Scholar immersions in Apache Junction and Prescott. Working with HOSA clubs who have participated in the prior year and scheduling pathways events for the new school year. CE events also continue.</p> <p>CERE-AHEC: Jennifer Smith provided an update on the launch of the new center serving the Eastern region. They've acquired legal, HR, marketing, accounting, all of the basic business units covered. Jennifer has met or connected with over 3 dozen academic units and sites. 13 students currently placed in CERE-AHEC housing. Met with nursing students to provide overview of Center and AzaAHEC. Implementing a new system and hired a data analyst for intake and sorting of students in need of support. Very much looking forward to hosting Center directors and AzaAHEC at next week's meeting.</p> <p>CPCHP AHEC: Marica Martinic provided an update on youth programs, including hiring a new coordinator helping to get clubs up and going. Indigenous Pride program continued this summer and was replicated in Tuba City. Reached out to all RHPP programs to plan. AHEC Scholars immersions will be in Show Low and Williams. CE/CME programs continue as well, including a program with Local First Arizona and health provider resiliency workshops. New class of family medicine residents has started and the 1st class has graduated.</p> <p>SAAHEC- Felipe Perez provided an update. AHEC Scholar immersions will be in Santa Cruz and Cochise countries. HOSA clubs have restarted and hoping to expand to support new clubs, as well as additional pipeline programs. CME events are occurring and continue to be scheduled on a number of topics, including preceptor development. Planned for rural rotations and onboarded residents at El Rio. Continuing and expanding work with dental, PA, and other health professions trainees.</p> <p>WAHEC: unable to attend</p>	
Ended 12:48pm	Next meeting on November 16 at noon.	



MEETING: AHEC Commission Meeting
 DATE: November 16, 2023
 TIME: 12:01- 1:00 pm
 PLACE: AHEC Zoom Meeting
 HOST: Leila Barraza
 COMMISSIONERS: Mike Oxtoby, Kenny Evans, Matthew Bertsch, Randall Flores, Daniel Preston
 AHEC CENTER DIRECTORS: Lisa Nieri, Jeff Axtell, Yolanda Perez, Joena Ezroj, Marica Martinic, Jennifer Smith
 OTHERS: Jennifer Zuniga, Amanda Perkins, Colleen Reed, Diane Nunez, Ed Paul, Charlie Alfero, Christy Pacheco

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Called to order	Welcome	Leila Barraza
Meeting Minutes	Review and approval of August 24, 2023, meeting minutes; motioned for approval by Kenny Evans, second by Mike Oxtoby. Approved by all commissioners.	Leila Barraza
Director's Updates	<p>Ed Paul has resigned from his position as an AZ AHEC Commissioner due to his new appointment in developing a GME.</p> <p>Ed Paul and Charles Alfero are developing a Graduate Medical Education program which assists residency program start-ups in Primary Care across rural, underserved, and tribal lands throughout Arizona. Direct additional questions to Ed Paul, edpaul@arizona.edu; or Charlie Alfero, calfero@arizona.edu.</p> <p>The 2023 Arizona AHEC State Annual Report has been published and distributed to ABOR, the Governor, and State Legislators (as required), plus the UArizona President, UArizona Executives, Commissioners and other meeting attendees.</p> <p>Amanda has been in contact with Centers that have submitted contract proposals that require follow-up. All RHPPs who have submitted proposals as of 10/15/23 have received their award letters. RHPP award year started July 1 and Center award year starts September 1.</p>	<p>Leila Barraza</p> <p>Ed Paul Charlie Alfero</p> <p>Jennifer Zuniga</p> <p>Amanda Perkins</p>
Financial Report	A summary was provided of the Year-to-Date Financial Report for the quarter ending September 30, 2023.	Amanda Perkins
Additional Updates	<p>New SAAHEC Center Director, Yolanda Perez. SAAHEC is busy recruiting for programs including pipeline programs, CME events, and clinical rotations/preceptor events. Planning underway for AHEC Scholars Spring Immersion.</p> <p>CAAHEC's new Center Director will begin in December, a search is underway for a new CE coordinator, and Matthew Bertsch is now the Board Chair. Currently, assessing CE policies for redevelopment. Fall AHEC Scholar Immersions went well, and now they are preparing for Spring immersion.</p> <p>CPCHP AHEC's Future Faces of Family Medicine program pairs high school students with mentors; future plans to offer multiple semesters as well as allowing job shadowing. Three preceptors were recognized as Preceptor of the Year. Also developing preceptor program that provides support on how to become a preceptor within the NCHC organization as well as adapting for preceptors outside. Family Medicine Residency selection has begun, four slots</p>	<p>Yolanda Perez</p> <p>Lisa Nieri</p> <p>Marica Martinic</p>



	<p>available. Received notification from ATSU that they plan to eliminate partnerships with CHCs after 2025.</p> <p>CERE AHEC welcomes new Executive Assistant Carmen Salinas. Currently building CBET processes for tracking LIC students within Payson. Collaborating with nursing program to educate about how CERE and AHEC can work with their students. Great fall immersion for AHEC Scholars program which aided in recruiting scholars for clinical rotations within Payson area. CE supporting weekly programming through Banner Payson and currently working on accreditation to provide CE through CERE AHEC. Also offered Women's Wellness Clinic, CPR training, nutrition classes, and Health and Wellness Fair.</p> <p>AIH-AHEC has developed three year Strategic Plan and is now creating an advisory board. Currently collaborating with NAU American Indian Nursing program and San Carlos Apache Healthcare. Developing relationships with Tohono O'Odham and Hopi.</p> <p>WAHEC is seeing an increase in student enrollments and clubs. Focusing on recruitment and retention of AHEC Scholars to become future providers within the WAHEC region. Successfully implemented LIC program; current students will finish program January 2024.</p>	<p>Jennifer Smith</p> <p>Jeff Axtell</p> <p>Joena Ezroj</p>
<p>Ended 1:00pm</p>	<p>Next meeting on February 22, 2024, at noon.</p>	



MEETING: AHEC Commission Meeting
 DATE: February 22, 2024
 TIME: 12:02 – 12:45pm
 PLACE: AHEC Zoom Meeting
 HOST: Leila Barraza
 COMMISSIONERS: Randall Flores, Daniel Preston, Kenny Evans, Matt Bertsch, Michael Allison Paul Ferris
 AHEC CENTER DIRECTORS: Joena Ezroj, Jeff Axtell, Marica Martinic, Shelli Stewart, Yolanda Perez
 OTHERS: Lura Ryden, Jennifer Zuniga, Roy Sanchez, Colleen Reed, Bettie Coplan, Christy Pacheco, Courtney Madsen, Johnathan Cartsonis, Shelley Vaughn, Tashina Machain, Andrea Trujillo Lerner

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Called to order 12:02	Welcome	Leila Barraza
Nomination and Welcome	Introduction of Paul Ferris, who will serve as ex-officio Commissioner representing Colorado Plateau for Health Professions in Northern Arizona AHEC Region. Nomination of Lura Ryden as a new Commissioner; motioned for approval by Kenny Evans, seconded by Paul Ferris. Approved by all Commissioners.	Leila Barraza
Meeting Minutes	Review and approval of November 16, 2023, meeting minutes; motioned for approval by Kenny Evans, seconded by Randall Flores. Approved by all Commissioners.	Leila Barraza
Director's Updates	<p>Amanda Perkins has left UArizona and is no longer working as Finance Manager for AzAHEC. Replacement candidates are actively being sought. If Centers and RHPPs have questions in the interim, please email Leila Barraza or Jennifer Zuniga as there is no alternative financial contact at the moment.</p> <p>A few years ago, AHEC began soliciting a Request For Proposal (RFP) from AHEC Centers. This is because of State of Arizona requirements that indicated the need to seek RFPs for any contracts over \$100K. This process, which impacts Regional Centers, is being put on hold until Amanda Perkins' position is filled. Center directors will be advised when this process resumes.</p> <p>Roy Sanchez has joined the AHEC Program Office. Colleen Reed continues with the AHEC Program Office in a different capacity. The AHEC Program Office received funding last year from the state legislature for Graduate Medical Education (GME) efforts toward increasing the number of residencies in rural areas, rural health clinics, tribal 638 clinics, and community health centers. Since these efforts require additional staffing assistance, and increasing amount of Colleen's work will support these GME efforts.</p>	Leila Barraza
Financial Report	A summary was provided of the Year-to-Date Financial Report for the quarter ending December 31, 2023.	Leila Barraza
Additional Updates	AHEC receives funding from HRSA and the State of Arizona. HRSA has very specific reporting requirements, and both Center and RHPP data are reported to HRSA. The midyear assessment report is generated annually so that AHEC can assess achievements that will ultimately be reported. In the Commission packet, there is a summary of Center reported data, followed by a summary of RHPP reported data, and concludes with a combined summary of Center and RHPP reported data. This data signals that AHEC is on course to achieve the required HRSA annual performance goals.	Jennifer Zuniga



	<p>SAAHEC is presently working on CME, which has a summit on May 8. All present efforts from SAAHEC are predominantly focused on this event in collaboration with El Rio and other community partners. For clinical rotations, SAAHEC continues to provide graduates with stipends and housing support in rural areas. SAAHEC has hired a new program coordinator, Tiffany Bedford, to assist with Pipeline programs. After getting up to speed, Tiffany will assist SAAHEC with achieving program deliverables.</p> <p>WAHEC is presently focusing on the distribution of CME, including on the subject of breast cancer. WAHEC is also working on a nutrition series involving culinary medicine. Regarding Pipeline programs, WAHEC is currently finalizing LIC schedules, which will include culinary medicine as an elective. WAHEC is currently assisting PPEP TEC schools in their efforts to build clubs. A large batch of data regarding Pipeline HOSA students will soon be processed. WAHEC is also working on GME and planning a residency program to open in July of 2025.</p> <p>As a reminder, funding for residency programs at community health centers, rural health clinics, and tribal 638 come from a different funding source. This is a separate AHEC program and will not be included in the Center AHEC budget reports.</p> <p>CERE has spent a tremendous amount of time developing new tracking and reporting systems that are proving to be very helpful. Scholars have excelled and completed required papers, posters, and podcasts. CERE is deeply involved in residency and LIC programs. Three new residential units have been added to CERE's housing portfolio, which provides an advantage in bringing students to Payson.</p> <p>CAAHEC is working with health care centers to aid students in completing CBETs. Pipeline students are active. CAAHEC is also actively planning a Pace Conference and research mentor programs. A new Introduction to Public Health program is beginning in March. CMEs are continuing to take place, and multiple events have been planned with ADHS, BCBS, and the Maricopa County Department of Public Health. One improvement CAAHEC has made involves the automation of certificates for the CME program. CAAHEC has a vacancy in the CME team, which is being worked on.</p> <p>AIH-AHEC is expanding and has hired a new professional development coordinator who will be working with CE and CPD. New clubs are being established with Native Health, and new HOSA clubs are being developed. AIH-AHEC also continues to support San Carlos Apache Health Care and Gila River Healthcare with their summer programs. The AIH-AHEC website is progressing as a tool for advertising and as a means to provide resources. An American Indian Health advisory council has been established. Many of AIH-AHEC's year one strategic infrastructure goals are coming to fruition.</p> <p>CPCHP is presently developing a new psychiatry residency. A match rank list was recently submitted for CPCHP's Family Medicine Residency Program. CPCHP is planning to expand the family medicine program. CPCHP has either accomplished or is close to accomplishing the annual metric requirements for CBETS. CPCHP has created a toolkit for preceptors which provides guidance and best practices regarding charting, providing feedback, contact information</p>	<p>Yolanda Perez</p> <p>Joena Ezroj</p> <p>Leila Barraza</p> <p>Kenny Evans</p> <p>Shelli Stewart</p> <p>Jeff Axtell</p> <p>Marica Martinic</p>
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	<p>and workflows. CPCHP is developing a new public health and community medicine rotation with the UA MDMPH. Regarding CE and CME, CPCHP is preparing for annual clinician conferences and work force development programs. CPCHP is preparing for the second year of the Tuba City High School Exploration program, which is an expansion of the Indigenous Pride Health Workers program, which CPCHP has been collaborating on for 20+ years. CPCHP is also working on the 3rd year of the Future Faces of Family Medicine program, which will have clinical shadowing added to the curriculum this semester. The immersions for AHEC Scholars were recently completed with one cohort in Williams and the other in Show Low.</p>	
<p>Ended 12:45</p>	<p>Next meeting on May 23, 2024, at noon.</p>	