



MEETING: RHPP Directors, Regional Center Directors
DATE: August 16, 2023
TIME: 12:01- 12:31pm
PLACE: AHEC Zoom Meeting
HOST: Leila Barraza
RHPP Director Attendees: Shelley Vaughn, Bettie Coplan, Andrea Lerner, Anna Landau
Center Director Attendees: Jennifer Smith, Jeff Axtell, Ana Roscetti, Marica Martinic, Joena Ezroj
Other Attendees: Jennifer Zuniga, Amanda Perkins, Colleen Reed, Sonia Cota-Robles, Jacob Gubler, Yolanda Perez, Marni Valenzuela, Tashina Machain, Becca Harris, Edgardo Figueroa, Mallika Peddada, Courtney Madsen

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Meeting 12:01 pm	Welcome	Leila Barraza
Discussion	<p>Awards to RHPPs have been requested and distributed; three have been finalized and three more are being processed. Amanda Perkins will be in touch with any follow-up questions.</p> <p>SOW meeting for centers will be held in Payson on August 30, 2023. This is the initial step for 23-24 contracts; agendas have been distributed. Please complete the Qualtrics survey if you are attending this meeting.</p> <p>We have achieved 40% of AHEC Scholar recruitment. Currently 30 applicants have been accepted of the required 75 scholars for the year.</p> <p>2023-2024 Center & RHPP Dashboards are available. If you have any questions, please respond to Marni Valenzuela's email. The new association process rolled out with the new reporting year and has been operating successfully.</p> <p>Satisfaction surveys were sent to both Scholar cohorts. Response rates included 23% for 21-23 cohort and 21% for the 22-24 cohort. Recommendations that could improve the program include: better guidance by faculty mentors, better defined outlines of tasks, immersion more focused on helping the community directly, additional seminar topics, and more. Most beneficial include: interprofessional nature of the program, immersion, collaboration, being able to help medically underserved communities, and more. All findings are part of the larger report that were previously distributed to Centers and RHPPs.</p> <p>AHEC is required to submit an annual State Report to the Governor and AZ State Legislature about AHEC funded program activities for the prior year. Centers and RHPPs should write their own excerpts highlighting your program activities. Please submit by September 4, 2023. Copies of prior year reports are available on the AHEC website https://azahec.arizona.edu/publications.</p> <p>AHEC Scholars Application deadline September 24, 2023.</p> <p>Next meeting September 20, 2023.</p>	<p>Amanda Perkins</p> <p>Jennifer Zuniga</p> <p>Jennifer Zuniga</p> <p>Marni Valenzuela</p> <p>Sonia Cota-Robles</p> <p>Leila Barraza</p>
Ended 12:31pm		



MEETING: RHPP Directors, Regional Center Directors
DATE: September 20, 2023
TIME: 12:00-12:38pm
PLACE: AHEC Zoom Meeting
HOST: Leila Barraza
RHPP Director Attendees: Elizabeth Hall-Lipsy, Christy Pacheco, Jonathan Cartsonis, Shelley Vaughn, Andrea Trujillo Lerner, Diane Nunez
Center Director Attendees: Jennifer Smith, Joena Ezroj, Marica Martinic, Felipe Perez
Other Attendees: Jennifer Zuniga, Colleen Reed, Marni Valenzuela, Nicole Paredes, Edgardo Figueroa, Amanda Perkins, Jacob Gubler, Yolanda Perez, Sonia Cota-Robles, Lourdes Montez, Courtney Madsen, Becca Harris, Tashina Machain

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Meeting 12:00pm	Welcome	Leila Barraza
Discussion	<p>The AHEC Scholars program has accepted 96 scholars. A chart and spreadsheet are attached to the meeting minutes email. Mentors and scholars have received an email with content and D2L instructions. All scholar changes have been sent via email and are also available on your Salesforce Dashboard.</p> <ul style="list-style-type: none"> AIH-AHEC is now also accepting non-AI students for their scholars. Accepted scholars (cohort 23-25) that ranked AIH-AHEC as their #1 or #2 preference have been contacted and asked if they would like to be reassigned to AIH-AHEC. Fall Immersion updated agendas are due Friday, September 22, 2023. AHEC Scholar Application Deadline for cohort 23-25 is Sunday, September 24, 2023. The 21-23 ASP cohort scholar completers were sent swag mail; certificate of completion, AzaHEC tumbler, snacks, and The Political Determinants Of Health book by Daniel E. Dawes. They also received a digital badge for completing the AHEC Scholars program. The badge is good for 2 years and also provides them access to 3RNET. RHPPs are asked to continue to submit suggestions for AHEC Scholar Recruitment. <p>Currently three center proposals are under review. If you haven't submitted your proposal, please do as soon as possible; contracts are processed on a first come/serve basis. After reviewing contracts, if the program office has questions you will be contacted.</p> <p>Federal Center invoices through August need to be submitted as soon as possible for processing in the prior award year.</p> <p>RHPP Award Letters have been sent out to all; please check your emails, if you have not received your letter please contact Amanda Perkins, alperkin@arizona.edu. You must remit the acceptance letter to the program office.</p> <p>The AHEC Annual State Report has been sent for design layout. Highlights from these reports are also used for the mid-year HRSA non-continuation report. The</p>	<p>Jennifer Zuniga Nicole Paredes</p> <p>Amanda Perkins</p> <p>Jennifer Zuniga</p>



	<p>program office will be holding a meeting soon with Centers and RHPPs to discuss the type of narrative information optimally submitted for inclusion in the report.</p> <p>The HRSA Quarterly Report was submitted this week. The program office will be holding a meeting soon with Centers to discuss the type of narrative information optimally submitted for inclusion in the report.</p> <p>Next meeting October 18, 2023.</p>	
Ended 12:38pm		



MEETING: RHPP Directors, Regional Center Directors
 DATE: October 18, 2023
 TIME: 12:01- 12:55pm
 PLACE: AHEC Zoom Meeting
 HOST: Leila Barraza
 RHPP Director Attendees: Shelley Vaughn, Elizabeth Hall-Lipsy, Diane Nunez, Andrea Trujillo Lerner, Anna Landau, Bettie Coplan, Christie Pacheco
 Center Director Attendees: Jennifer Smith, Yolanda Perez, Jeff Axtell, Joena Ezroj
 Other Attendees: Jennifer Zuniga, Colleen Reed, Nicole Paredes, Edgardo Figueroa, Amanda Perkins, Sonia Cota-Robles, Becca Harris, Jacob Gubler, Mallika Peddada, Courtney Madsen, Lourdes Montez, Marni Valenzuela

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Meeting 12:01 pm	Welcome	Leila Barraza
Discussion	<p>AHEC Scholar Immersions</p> <ul style="list-style-type: none"> AIH-AHEC: 15 scholars participated in a site visit to the Tohono O'odham community, museum, and Sells Hospital. CPCHP AHEC: 19 YR1 scholars completed their community immersion and windshield survey throughout Williams and Ash Fork, AZ. YR2 scholars worked on a community service-learning project and focused on the aging population of Show Low, AZ. This included a mini-intervention research application project. CERE AHEC: AHEC scholars participated in team building activities, windshield survey, guest speakers, and a presentation by the Senior Center about health, transportation, and nutrition needs of citizens in the Payson area. WAHEC: AHEC scholar cohorts toured the Cocopah Indian Community, participated in refugee activities, discussions about rural health needs including nutrition, disease management, primary and behavioral health care. SAAHEC: YR1 scholars completed a site visit to Rio Rico and participated in community discussions, presentations, windshield survey, and planned out the scholar year. YR2 scholars met with their subgroups and held discussions with respective community members. CAAHEC: YR1 scholars completed a site visit to Apache Junction in which they explored the history of the area, a site visit to Horizon Health, and conducted a windshield survey. YR2 scholars completed a site visit to Prescott, AZ, and participated in community activities, team building, and discussions about nutrition programs, healthcare, and transportation issues. <p>Highlights of Immersion Evaluation were sent to Center Directors for center-specific evaluations on October 17. A total of 104 surveys received from 184 distributed.</p> <p>Centers should send in invoices for expenses through August as soon as possible, especially Federal invoices. These were due October 15, 2023, and further delays could delay/postpone further funding. If you have specific questions, please contact Amanda Perkins, alperkin@arizona.edu.</p>	<p>Jeffrey Axtell</p> <p>Courtney Madsen</p> <p>Jennifer Smith</p> <p>Joena Ezroj</p> <p>Yolanda Perez</p> <p>Lourdes Montez; Mallika Peddada</p> <p>Sonia Cota-Robles</p> <p>Amanda Perkins</p>



	<p>RHPP Directors and AIH-AHEC will be receiving a Verification of all Scholars' spreadsheet shortly. This includes fields that are required for HRSA reporting including enrollment confirmation, clinical immersion and other updates. Documents should be uploaded on or before November 15, 2023 to: https://uarizona.co1.qualtrics.com/jfe/form/SV_2tcHnnmdLEotRQ2 If you have additional questions please reach out to Nicole Paredes, nparedes@arizona.edu.</p> <p>The process in Salesforce for RHPPs continues to be they should enter their rotations in Salesforce as follows: or <u>projected</u> rotations are due within three days of the projected start date; <u>confirmed</u> rotations are due within 30 days of the rotation end date. Beginning in 2023-24, Centers may enter rotations not entered by RHPPs in Salesforce four days <u>after</u> the actual start date.</p> <p>Next meeting is scheduled for November 15, 2023.</p>	<p>Jennifer Zuniga Nicole Paredes</p> <p>Jennifer Zuniga</p>
Ended 12:55pm		



MEETING: RHPP Directors, Regional Center Directors
DATE: November 15, 2023
TIME: 12:01-12:28pm
PLACE: AHEC Zoom Meeting
HOST: Jennifer Zuniga
RHPP Director Attendees: Shelley Vaughn, Bettie Coplan, Diane Nunez, Christy Pacheco, Anna Landau
Center Director Attendees: Jennifer Smith, Jeff Axtell, Yolanda Perez, Joena Ezroj
Other Attendees: Amanda Perkins, Colleen Reed, Nicole Paredes, Edgardo Figueroa, Sonia Cota Robles, Marni Valenzuela, Carmen Salinas, Mallika Peddada, Debra Ilchak, Courtney Madsen, Tashina Machain, Becca Harris

ITEM	ANNOUNCEMENT/DISCUSSION	Information provided by:
Meeting 12:00pm	Welcome	Jennifer Zuniga
Discussion	<p>Carmen Salinas joins the CERE-AHEC team.</p> <p>CAAHEC has hired a new director, Shelli Stewart, to start in December.</p> <p>Regional Center for Border Health will be partnering with UArizona in a residency program.</p> <p>AIH-AHEC has completed their three year Strategic Plan and it is available to view here.</p> <p>UA College of Nursing & CPCHP AHEC offered an interprofessional health fair this past month.</p> <p>CPCHP AHEC received notification from ATSU that they plan to eliminate partnerships with CHCs after 2025.</p> <p>Federal August invoices from all centers have been received and are being processed by Financial Services. Amanda has been in contact with Centers that have submitted contract proposals that require follow-up. All RHPPs who have submitted proposals as of 10/15/23 have received their award letters. Please reach out if you are not certain the status of your requests.</p> <p>The RHPP/AIH AHEC Scholar quarterly verification spreadsheets are due November 15, 2023, at 5pm via https://uarizona.co1.qualtrics.com/jfe/form/SV_2tcHnnmdLEotRQ2 The following programs spreadsheets have been received: UA CoPh, NAU PA, NAU PT, ASU CONHI, UA COM Phx, UA CPH, AIH-AHEC, NAU SON, and UA CON. Faculty mentor seminar deadline is November 15, 2023, at 11:59pm and monthly seminar material should be submitted via https://uarizona.co1.qualtrics.com/jfe/form/SV_aibBPBaOiNcngzA</p> <p>AZ AHEC 2022-23 Annual State Report has been published and is available on the website.</p> <p>New Training and Information portal is available on website for AHEC Regional Centers and RHP Programs. This information highlights information sent via email and discussed in monthly meetings. There is also a link where new or refresh training needs can be requested.</p>	<p>Jennifer Smith</p> <p>Mallika Peddada</p> <p>Joena Ezroj</p> <p>Jeff Axtell</p> <p>Christy Pacheco</p> <p>Courtney Madsen</p> <p>Amanda Perkins</p> <p>Nicole Paredes</p> <p>Jennifer Zuniga</p> <p>Marni Valenzuela</p>



	<p>AHEC's mid-year assessment begins in January and allows the program office to prepare for the non-competing continuation narrative report due in March and the year-end data report due in July; both are required by HRSA.. To accommodate this mid-year assessment, the Salesforce Database will close January 11-12, 2024.</p> <p>Part of the mid-year assessment includes an assessment of club activities.. To date only AIH AHEC, CPCHP, CAAHEC, WAHEC have entered club data into Salesforce. Sonia will be contacting centers to determine reporting status.</p> <p>Next meeting December 13, 2023, at noon. This is a revised date; calendars should be updated accordingly.</p>	<p>Jennifer Zuniga</p> <p>Sonia Cota-Robles</p>
Ended 12:28pm		