



## ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Friday, July 25, 2014  
 TIME: 3:30 p.m.  
 PLACE: College of Nursing Room 470  
 COMMISSIONERS PRESENT: Michael Allison, Linda Houtkooper, Jendean Sartain, Patricia Tarango, Amy Waer, and Bethany Hill.  
 OTHERS PRESENT: Patti Taylor, Gail Emrick, Elizabeth Arredondo, Kim Russell, Elizabeth Hall-Lipsy, Sean Clendaniel, Donna Cochran, Andrew Wang, Jennifer Zuniga, Julie Kunrath, and Maru Serino.  
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
<b>Meeting was called to order at 3:32pm</b>	Welcome and introductions.	
<b>3:36 pm</b>	No quorum was present; the meeting will proceed as an informational meeting.	
<b>Minutes: February 28, 2014</b>	No corrections or additions to the minutes.	Item will be placed on the next agenda for approval.
<b>Financial Report:</b>	Andrew Wang gave an overview of the quarterly financial report.	
<b>Director's Update</b>	<ol style="list-style-type: none"> <li>AHEC is continuing to develop the Pathways into Health. Michael Allison informed the group that the next Statewide Pathways into Health Coalition Conference will be held in the fall of 2014 or early 2015.</li> <li>The program office has started to compile the data needed for the semi-annual report due to HRSA in September.</li> <li>UA intends to submit an application for a Clinical Translational Science Award from NIH. Opportunities for AzaHEC to support the CTSA through community engagement are anticipated.</li> </ol>	
<b>Regional Center Presentations</b>	<p><b>EAHEC</b> – No Report.</p> <p><b>SEAHEC</b> – Report from Gail Emrick: 1) SEAHEC completed two high-school leaders summer camps: the AzaHEC-wide camp held at Grand Canyon University and at Tohono O’odham Health Department/T.O. Community College and the University of Arizona Anthropology Department (BARA) with 12 high school students to strengthen their research skills while integrating cultural traditions and health. 2) SEAHEC presented at the National AHEC Conference in Charlotte on their Quality Assurance Tools specifically the Health Career Club Protocol Manual and the Health Career Club tracking and management tool. 3) SEAHEC held the Interprofessional Border Health Service Learning course held in late July with students from pharmacy, medicine, and public health participating.</p> <p><b>GVAHEC</b>- Report from Patti Taylor: 1) GVAHEC held the Future Health Leaders Camp at Grand Canyon University. 2.) GVAHEC participated in the Phoenix Med-Start Program. 3) GVAHEC interns are providing health classes and an in home nutrition program.</p> <p><b>NAHEC</b> – Report from Sean Clendaniel: 1) NAHEC continues to work on the formal</p>	



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	accreditation for the new residency program. 2) The new residency program is scheduled to start in 2016. <b>WAHEC</b> – No Report; lost signal with site.	
<b>Other Information</b>	The next commission meeting date is scheduled for Friday, October 24, 2014 3:30 p.m.	
<b>Adjournment</b>	Adjourned at 4:30 p.m.	Motion to Adjourn by A. Waer, Seconded by L. Houtkooper



## ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Friday, October 24, 2014  
 TIME: 3:30 p.m.  
 PLACE: College of Nursing Room 470  
 COMMISSIONERS PRESENT: Michael Allison, Linda Houtkooper, Victoria Murrain, Genevieve Notah, Jendean Sartain, Patricia Tarango, Amy Waer, Julie Stiak, Bethany Hill, and Hart Hintze.  
 OTHERS PRESENT: Jeri Byrne, Sean Clendaniel, Gail Emrick, Ines Pampara, Patti Taylor, Dan Derksen, Elizabeth Hall-Lipsy, Andrew Wang, Julie Kunrath, and Maru Serino.  
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
<b>Meeting was called to order at 3:32pm</b>	Welcome and introductions.	
<b>3:52 pm</b>	Quorum was present.	
<b>Minutes: August 23, 2012, December 6, 2012, March 8, 2013, May 23, 2013, November 22, 2013, February 28, 2014, and June 25, 2014</b>	No corrections or additions to the minutes.	Motion to approve the minutes by J. Sartain and seconded by L. Houtkooper.
<b>Financial Report:</b>	Andrew Wang gave an overview of the quarterly financial report.	
<b>Director's Update</b>	<ol style="list-style-type: none"> <li>1. UA intends to submit an application for a Clinical Translational Science Award from NIH. Opportunities for AzaAHEC to support the CTSA through community engagement are anticipated. At this time AzaAHEC is in the process of meeting with regional centers regarding resources and partnerships.</li> <li>2. Kelli Brown appropriations officer for Senator Harkin's office visited AzaAHEC and El Rio Health Center. She indicated that AHECs have bipartisan support. But AHECs need to be more active with legislators.</li> <li>3. NAU, AzaAHEC and RHPP held a Cultural Wisdom Event in Flagstaff, which has received positive feedback.</li> <li>4. Regional Center Contracts have been completed.</li> <li>5. RHPP Proposals for funding will be requested.</li> <li>6. There may be a possible expansion of residency funding to include Emergency Medicine, and General Surgery.</li> <li>7. AzaAHEC is working with UA Real Estate Management on addressing the housing issue in Tuba City.</li> </ol>	
<b>Regional Center Presentations</b>	<p><b>EAHEC</b> – Report from Jeri Byrne: 1) EAHEC has a new board president. 2) EAHEC will be hosting a sports medicine training camp in January 2015. 3) EAHEC will hold a Veteran's resource fair Saturday, November 1st. 4) EAHEC has expanded preceptor network in Payson for residents on rotation. 5) EAHEC is expanding the Girls on the Run to San Carlos, Safford, and Morenci.</p> <p><b>SEAHEC</b> – Report from Gail Emrick: 1) SEAHEC received a HRSA Rural Health Network</p>	



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	<p>Planning Grant – it's a statewide CHW Grant for certification and credentialing.</p> <p><b>GVAHEC</b>- Report from Patti Taylor: 1) GVAHEC held a primary care health careers event for K-12 students. 2) There are 33 fall interns doing community health education in the region. 3) GVAHEC is conducting health education and had a total of 8 continuing education events. 4) Staff is working on development of a health sector strategy as well as recruiting preceptors.</p> <p><b>NAHEC</b> – Report from Sean Clendaniel: 1) NAHEC is excited to partner with CTSA. 2) The residency development is ongoing and they will be submitting the application in 4-6 weeks for provisional accreditation.</p> <p><b>WAHEC</b> – Report from Ines Pampara: 1) WAHEC has three (3) new HOSA clubs in Yuma, Parker, and Wellton High Schools. 2) Open enrollment preparation for the Affordable Care Act. 3) 30 Counselors from Parker, Kingman, and Yuma participated in a Youth Mental Health Training. 4) WAHEC conducted a Medication Management Project with UA College Pharmacy with participation from 170 patients. 5) ICD – 10 Workshop in Lake Havasu.</p>	
<b>Other Information</b>	The next commission meeting date is scheduled for Friday, January 23, 2015 3:30 p.m.	
<b>Adjournment</b>	Adjourned at 4:30 p.m.	Motion to Adjourn by J. Sartain, Seconded by L. Houtkooper



## ARIZONA AHEC COMMISSION MEETING MINUTES

DATE: Friday, April 24, 2015  
 TIME: 3:30 p.m.  
 PLACE: College of Nursing Room 470  
 COMMISSIONERS PRESENT: Michael Allison, Genevieve Notah, Jendean Sartain, Patricia Tarango, Julie Stiak, Bethany Hill, and Hart Hintze.  
 OTHERS PRESENT: Gail Emrick, Ines Pampara, Dan Derksen, Elizabeth Hall-Lipsy, Graham Haer, Julie Kunrath, Jody Thompson, Jennifer Zuniga and Maru Serino.  
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
<b>Meeting was called to order at 3:32pm</b>	Welcome and introductions.	
<b>3:35 p.m.</b>	Quorum was present.	
<b>Minutes: October 24, 2014</b>	No corrections or additions to the minutes.	Motion to approve the minutes by J. Stiak and seconded by H. Hintze.
<b>Financial Report:</b>	Graham Haer gave an overview of the quarterly financial report.	
<b>Director's Update</b>	<ol style="list-style-type: none"> <li>1. Nomination forms for commission members will be distributed and appointment approvals will be done by UA, not ABOR.</li> <li>2. Dr. Reel reminded commissioners that there is a three year Strategic Plan for decreasing the carry forward to one year of operational costs so that operations could be sustained.</li> <li>3. Graham Haer was introduced as AzaAHEC's new finance director.</li> <li>4. AzaAHEC is a partner with the AHSC CTSA that was recently submitted by UA, and two (2) regional centers, NAHEC and WAHEC, are also data partners.</li> <li>5. AzaAHEC visited North Carolina's Gene Machine, a mobile bioscience lab for high schools in rural and underserved communities. AzaAHEC is pursuing a similar project which has tentatively been titled the Dream Machine.</li> <li>6. In recent months, AzaAHEC has expanded its grant programs and has supported two community engagement, seven faculty development, one IPE innovation and one career development proposals since November 2014.</li> <li>7. In March, we held a virtual simulation as a proof of concept for the Advanced Nursing Education Grant. The mobile ASTEC lab ran the simulation at GVAHEC, and NAHEC and WAHEC also participated. We will hold a second simulation in May with rural-based students accessing the simulation using iPads.</li> <li>8. AzaAHEC hosted the 3<sup>rd</sup> Annual Interprofessional Rural Health Profession Conference on April 17<sup>th</sup> with 157 participants from all AHSC colleges as well as NAU, ASU, AT Still, Pima Community College, and other organizations.</li> <li>9. AzaAHEC is working with UA Real Estate Management on addressing the housing issue in Tuba City, and we look forward to a solution in the near future.</li> </ol>	



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<p><b>Other Discussions</b></p>	<ol style="list-style-type: none"> <li>1. Julie Stiak reported that Maricopa Community College is working toward IP integration in curriculum thanks to UA's leadership in interprofessional education.</li> <li>2. Michael Allison announced that he continues working with the San Carlos Apache Tribe. They are currently gathering race/ethnicity data for the conference which is planned for Fall 2015.</li> <li>3. Dr. Reel informed the group that a grant for nurse-to-nurse-to-physician-specialist training model has been submitted.</li> <li>4. Dan Derksen reported that teaching health centers (THC) funding received a two year continuation.</li> </ol>	
<p><b>Regional Center Presentations</b></p>	<p><b>EAHEC</b> – No report as Jeri Bryne was not present.  <b>NAHEC</b>– No report. NAHEC should have more information about their new residency program in the next months.  <b>SEAHEC</b>- Report from Gail Emrick: 1) SEAHEC is working to strengthen the statewide network for CHWs. They are currently working on capacity-building for CHWs and gathering information to move toward credentialing. 2) The Nogales High School health careers club is collecting data on dengue in collaboration with the Office for Border Health. 3) SEAHEC staff member, Claudia Velasco, was selected for the Leaders Across Borders program. 4) SEAHEC is working with a Somali pre-natal group on health education. 5) SEAHEC is developing three IP learning experiences for the summer. 6) SEAHEC celebrated their 30 year anniversary and awarded 10 Karen Halverson scholarships to high school students.  <b>GVAHEC</b>- Report from Julie Stiak: 1) GVAHEC is participating in the NAO HPV training program with a CDC grant.  <b>WAHEC</b> – Report from Ines Pampara: 1) WAHEC has eleven HOSA students attending the national competition conference in Anaheim. 2) WAHEC is recruiting an AmeriCorps member for the Lake Havasu City office. 3) The behavior health program will start to offer services in September. 4) WAHEC continues to work with the UA College of Pharmacy on the medication management program. 5) WAHEC is working on a youth mental health certification program.</p>	
<p><b>Other Information</b></p>	<p>The next commission meeting date is scheduled for Friday, July 24, 2015 at 3:30 p.m.</p>	
<p><b>Adjournment</b></p>	<p>Adjourned at 4:30 p.m.</p>	<p>Motion to Adjourn by J. Stiak seconded by G. Notah</p>