

## ARIZONA AHEC COMMISSION MEETING MINUTES

**DATE:** Thursday, December 8, 2011  
**TIME:** 3:30 p.m.  
**PLACE:** College of Nursing Room 470

**COMMISSIONERS PRESENT:** Cruz Begay, Marjorie Isenberg, Sandra Ludwig, Michael Allison, Ana Maria Lopez, Patricia Tarango, Jendean Sartain, Christine Morgan, and Cliff O'Neill.  
**OTHERS PRESENT:** Jeri Byrne, Sean Clendaniel, Gail Emrick, Patti Taylor, Jezreel Ramirez, Carol Galper, Francisco Garcia, Marilyn McEwen, Marion Slack, Oscar Beita, Donna Cochran, JoAnn di Filippo, Andrew Wang, Jimmy Callis, Jennifer Zuniga, and Maru Serino.

**CHAIRD BY:** Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
<p><b>Meeting was called to order at 3:37 p.m.</b></p> <p><b>Minutes: September 8, 2011</b></p>	<p>A quorum was present. Welcome and introductions.</p>	<p>Motion to approve by S. Ludwig and seconded by M. Isenberg.</p>
<p><b>Financial Report:</b></p>	<p>Jimmy Callis gave an overview of the quarterly financial report.</p>	
<p><b>Director's Update</b></p>	<p>Dr. Reel informed the group of the following:</p> <ol style="list-style-type: none"> <li>1. AHEC is recruiting for a Senior System Analyst/Designer</li> <li>2. The RFA has been released and is due in February</li> <li>3. The Annual Report was mailed out on November 15, 2011.</li> <li>4. AHEC ran a booth at the CAB III Conference. There were 11 countries represented and 764 participants.</li> <li>5. AHEC is partnering to fund the Arizona Pathways Conference on April 4 and 5, 2012, at the Fort McDowell Resort. The goal of the conference is to exposing to a greater degree tribal health disparities, the role of AHEC in American Indian Communities, and to identify strategies to prepare American Indian youth for careers in health care. It is anticipated that there will be 300 participants.</li> </ol> <p>JoAnn di Filippo gave an overview of the new HRSA Performance Measures and how the data will be collected in the AHEC data system.</p>	
<p><b>Performance Measures &amp; Evaluation</b></p> <p><b>Regional Center Presentations</b></p>	<p><b>EAHEC</b> – Report from Jeri Byrne: EAHEC is working with Phoenix Baptist Hospital for residency placements in Globe.</p> <p><b>GVAHEC</b>– Report from Patti Taylor: GVAHEC is working with A.T. Stills on educating patients once they are released from hospital. They are working with the Gila River Reservation on an Interprofessional nursing project to commence in May.</p> <p><b>MAHEC</b> – Report from Sean Clendaniel: NAHEC has interviewed a potential Program Director for their family residency program. NAHEC will be working with 3M Research on a digital stethoscope from January to May. They have received an HCOP grant that they will use to hire a youth development coordinator.</p>	

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	<p><b>SEAHEC</b> – Report from Gail Emrick: SEAHEC has received HCOP funding. Brenda Redhouse conducted the first HOSA meeting at the Sells Baboquivari High School for twenty-six (26) students attended. They plan to develop a HOSA for Hassan and Yaqui Tribes in Tucson. SEAHEC is evaluating the impact of data collection for the logic model with high school students. Three (3) of the four (4) COCER fellows came to Nogales.</p> <p><b>WAHEC</b> – Report from Jezreel Ramirez: WAHEC had tremendous youth contract at Angelo High School. Promotoras targeted 500 participants; Yuma Regional Health Center and Fire Departments 59 Firefighters and EMTs provided free CPR to the hospital. They are working with the Quechan and Cocopah Tribes on the nursing program. Amanda Aguirre, CEO, is working on possible federal funding for the Community Health Worker Program.</p> <p>Ana Maria Lopez indicated she will forward information to AHEC regarding some of the programs that her office has to be featured on our website.</p>	
<p><b>Other Information</b></p>	<p>The next commission meeting dates are February 23, 2012 and May 24, 2012.</p>	
<p><b>Adjournment</b></p>	<p>Adjourned at 4:30 p.m.</p>	<p>Motion to Adjourn by M. Isenberg and seconded by S. Ludwig.</p>

ARIZONA AHEC PROGRAM  
 FINANCIAL REPORT FOR 2ND QUARTER  
 YEAR TO DATE DECEMBER 31, 2011

	FY 2011	FY 2012	Expenditures Year to Date			Remaining Budget
	Actual Expend.	Revised Budget <sup>1</sup>	Federal	State	Total	
<b>REVENUE:</b>						
CARRY FORWARD BALANCE	\$ 11,463,296	\$ 11,790,670				
FEDERAL MODEL AHEC	495,075	500,645				
ARIZONA STATE LOTTERY FUNDS	4,420,819 <sup>3</sup>	4,500,000				
<b>TOTAL REVENUE</b>	<b>\$ 16,379,190</b>	<b>\$ 16,791,315</b>				
<b>EXPENDITURES:</b>						
Program Administration	510,341	755,564	\$ 53,317	\$ 208,874	\$ 262,191	\$ 493,373
Program Operations	61,260	60,000	\$ 6,931	39,090	46,021	13,979
<b>Health Education Center Current HRSA Year Subcontract Activity:</b>						
EAHEC	416,891	421,163	-	66,383	66,383	354,780
GVAHEC	353,392	421,163	28,187	191,312	219,499	201,663
NAHEC	333,351	421,163	40,929	110,427	151,355	269,807
SEAHEC	351,426	421,163	24,993	151,716	176,709	244,454
WAHEC	396,043	421,163	28,862	178,591	207,453	213,710
<b>Total AHEC Subcontracts</b>	<b>\$ 1,851,103</b>	<b>\$ 2,105,813 <sup>2</sup></b>	<b>\$ 122,970</b>	<b>\$ 698,428</b>	<b>\$ 821,399 <sup>4</sup></b>	<b>#####</b>
<b>Remainder of prior year-based subcontracts:</b>						
EAHEC	79,369	84,233	8,186	74,631	82,816	1,416
GVAHEC	108,797	84,233	7,701	65,589	73,290	10,942
NAHEC	83,916	84,233	9,131	105,085	114,216	(29,984)
SEAHEC	46,244	84,233	6,596	132,828	139,424	(55,191)
WAHEC	79,564	84,233	12,842	45,377	58,219	26,013
<b>Total</b>	<b>\$ 397,891</b>	<b>\$ 421,163</b>	<b>\$ 44,455</b>	<b>\$ 423,511</b>	<b>\$ 467,966</b>	<b>\$ (46,803)</b>
<b>Program Support:</b>						
Interprofessional Health Ed. Initiatives FY11-12	-	4,137,552 <sup>6</sup>	-	121,422	121,422	4,016,129
Interprofessional Health Ed. Initiatives FY10-11	107,845	912,154 <sup>6</sup>	-	98,540	98,540	813,614
Interprofessional Health Ed. Initiatives FY09-10	425,546	283,123 <sup>6</sup>	-	32,569	32,569	250,554
Interprofessional Health Ed. COCER FY09-10	201,754	1,366,388 <sup>6</sup>	-	169,604	169,604	1,196,783
Interprofessional Health Ed. Initiatives FY08-09	766,460	255,691 <sup>6</sup>	-	58,651	58,651	197,040
Interprofessional Health Ed. Initiatives FY07-08	266,320	- <sup>6</sup>	-	-	-	-
Rural Health Conference Sponsorship	-	5,000 <sup>6</sup>	-	-	-	5,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,588,520</b>	<b>\$ 10,302,446</b>	<b>\$ 227,674</b>	<b>\$ 1,850,690</b>	<b>\$ 2,078,364</b>	<b>#####</b>
<b>CARRY FORWARD</b>	<b>\$ 11,790,671</b>	<b>\$ 6,488,869</b>				

	Federal	State	Total	%
Total Program Support	\$ 60,248	\$ 247,964	\$ 308,212 <sup>5</sup>	19%
Total Core Center Support	\$167,426	\$1,121,939	\$ 1,289,365 <sup>5</sup>	81%
5% Target for Program Support equals to:			\$ 399,394	

Revised budget to be submitted by ABOR on Feb 2012.

FY 2012 subcontracts are 10 months of federal year-based subcontract amounts.

Received FY2011 allotment at the start of FY2012.

Core Center support expenses are based on actual invoices submitted.

Interprofessional Health Education Initiatives are not included in calculating (no more than) 25% target for Program Support.

The revised budget for Interprofessional Health Education Initiatives include activity to date as of September 30, 2011



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DATE: Thursday, February 23, 2012  
 TIME: 3:30 p.m.  
 PLACE: College of Nursing Room 470  
 COMMISSIONERS PRESENT: Cruz Begay, Jim Christenson, Sandra Ludwig, Genevieve Notah, Gwenda Gorman, Patricia Tarango, Victoria Murrain, and Christine Morgan.  
 OTHERS PRESENT: Jeri Byrne, Sean Clendaniel, Gail Emrick, Ellen Owens-Summo, Tuly Medina, Jezreel Ramirez, Elizabeth Hall-Lipsy, Marylyn McEwen, Cathy Michaels, Jill De Zapien, Donna Cochran, JoAnn di Filippo, Jimmy Callis, Jennifer Zuniga, and Maru Serino.  
 CHAIRED BY: Sally Reel

AGENDA ITEM	ANNOUNCEMENT/DISCUSSION	ACTION/FOLLOW-UP
Meeting was called to order at 3:32p.m.	Welcome and introductions.	
3:42 pm	A quorum is now present.	
Minutes: December 8, 2011		Motion to approve by S. Ludwig and seconded by J. Christenson.
Financial Report:	Jimmy Callis gave an overview of the quarterly financial report.	
Director's Update	<ol style="list-style-type: none"> <li>1. AHEC is recruiting a Senior System Analyst/Designer.</li> <li>2. Participants reviewed the revised budget that was approved In February by the Arizona Board of Regents.</li> <li>3. AzaHEC will be soliciting nominations for commission seats. The nomination form will go out early next week. Commissioners and others are asked to distribute the nomination form to constituents and partners.</li> <li>4. An overview of the three (3) year budget and various programs highlights was provided.</li> <li>5. The four priorities within the Strategic Plan were identified and discussed</li> <li>6. AHEC is in the process of hiring a consultant to review possible FQHC or other practice model</li> <li>7. The AHEC Federal Grant application has been submitted in February. It is a five-year competing continuation.</li> <li>8. A new requirement of the federal grant application is that AHECs must work with Workforce Investment Boards. The Regional Centers provided an overview of how they are working with their local Workforce Investment Boards.</li> <li>9. Don Proulx has been hired part time to develop the Community Health Worker Program.</li> </ol>	
Regional Center Presentations	<b>EAHEC</b> – Report from Jeri Byrne: EAHEC is working with Dr. Hardeman and assisting with housing for residency students. EAHEC is working with Phoenix Baptist Hospital and A.T. Still for residency placements. EAHEC has numerous summer events planned for elementary students. EAHEC is working with Workforce Investment Board on health professions. The director will be a panelist at the Pathways Conference in April and will speak regarding the San Carlos Initiative. EAHEC will be participating in a caregiver conference. EAHEC is providing a	



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service learning program course in the summer. Dr. Victoria Murrain suggested that AHECs bring a presentation to residents during their didactic sessions.

**GVAHEC**- Report from Ellen Owens-Summo: GVAHEC is getting requests from out of state for the Internship Program. GVAHEC is working with Workforce Investment Board to connect with students that help with receptionist duties and GVAHEC encourages pursuit of health profession careers. GVAHEC is working with the Gila River Reservation providing health education to the schools. GVAHEC IS working on the Arizona Health Foundation Phase 2 and coordinating with Doug Campus-Outcalt in writing the St. Luke Initiative; the first report will be done fairly soon.

**NAHEC** – Report from Sean Clendaniel: NAHEC is continuing to recruit for a Program Director for their family residency program. NAHEC will be working on additional research projects. NAHEC reminded everyone to sign up for the Pathways Conference that will be held April 4th and 5<sup>th</sup> at the Fort McDowell Resort. A.T. Still will have another 30 medical students graduate in June (NAHEC is an AT Still med school training hub); about 50% are in primary care and 25% in family medicine.

**SEAHEC** – Report from Gail Emrick: SEAHEC has three (3) medical residents in Santa Cruz County. The director will be attending the Health Workforce Team Workshop. SEAHEC will host the Border Health Service Learning Program. SEAHEC staff will be attending a Behavior Health Service Learning in March. This program is designed to help Veterans get the behavioral services they need in the community. SEAHEC is developing programs for health career clubs; summer camps, community health professions program. Students from Rio Rico High School will be working with an intern from the EPA to test the water wells in Santa Cruz County and then a presentation will be given to the community. Brenda Redhouse moderate some of the sessions at the Pathways Conference. SEAHEC will provide program and technical assistance to the AzCHOW.

**WAHEC** – Report from Jezreel Ramirez: Amanda Aguirre and Ines Pampara are at a mandatory training session regarding the national accreditation bureau. WAHEC K-12 activities had 230 student participants, 80 students were at the University of Arizona yesterday; WAHEC will be participating in youth day/health day, MedStart, Asthma Camp, Pharmacy Camp, Colorado High Tribes, Job training, health career, and rural health rotations. WAHEC attended the Mental Health Veteran Service Learning Training that will be given to medical providers in the area through a CE workshop; The Yuma Regional Teaching Hospital will have their site visit on before March 20, 2013.

### Other Information

The next commission meeting date is May 24, 2012.

### Adjournment

Adjourned at 5.00 p.m.

Motion to Adjourn by M. Isenberg  
and seconded by S. Ludwig.